REGULAR VILLAGE BOARD MEETING

MEETING NOTICE AND AGENDA

WHITEFISH BAY PUBLIC LIBRARY – PROGRAM ROOM
5420 North Marlborough Drive

Monday, February 5, 2018, 6:00 PM

I. Call to Order and Roll Call

II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

1. Minutes of regular meeting held on January 15, 2018.
2. Claims for January, 2018.
3. Resolution No. 3009 regarding International Migratory Bird Day.
4. Request from Whitefish Bay High School Class of 1978 to possess alcohol at Cahill Park during a 40th Reunion event on 6/30/18.
5. Temporary Beer and Wine License for a fish fry dinner at St. Monica Parish on 3/9/18.

III. Report of Village Officers

1. Village Attorney
2. Village Manager
3. Village President
4. Miscellaneous Trustee

IV. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

V. General Business

1. Discussion/action on Resolution No. 3010 – Initial Resolution Authorizing $640,000 General Obligation Bonds for Street Improvement Projects.

2. Discussion/action on Resolution No. 3011 – Initial Resolution Authorizing $280,000 General Obligation Bonds for Sanitary Sewer Projects.

3. Discussion/action on Resolution No. 3012 – Initial Resolution Authorizing $280,000 General Obligation Bonds for Storm Sewer Projects.

4. Discussion/action on Resolution No. 3013 – Initial Resolution Authorizing $155,000 General Obligation Bonds for Water System Improvements.

5. Discussion/action on Resolution No. 3014 – Initial Resolution Authorizing $1,480,000 General Obligation Bonds for Police Department Project.

6. Discussion/action on Resolution No. 3015 – Initial Resolution Authorizing $2,640,000 General Obligation Refunding Bonds.

7. Discussion/action on Resolution No. 3016 – Resolution Providing for the Sale of $5,475,000 General Obligation Corporate Purpose Bonds.

8. Discussion/action on Resolution No. 3017 – Resolution Providing for the Sale of approximately $1,880,000 General Obligation Promissory Notes.

9. Discussion/action on Village Hall Building Project Change Order #2.

10. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – specifically regarding Fire Station #84.

11. The Board may reconvene into Open Session. The Board reserves the right to take action on any topic discussed in Closed Session.

VI. Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Architectural Review Commission may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.wfbvillage.org)

REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Program Room of Whitefish Bay Public Library, 5420 North Marlborough Drive, January 15, 2018

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. Call to Order and Roll Call

President Siegel called the meeting to order at 6:03 pm.

Present: Trustees Saunders, Miller, Serebin, Fuda, Demet, and President Siegel

Excused: Trustee Davis

Also Present:
Village Manager Paul Boening
Village Attorney Chris Jaekels
Director of Public Works John Edlebeck
Assistant Village Manager Tim Blakeslee
Finance Director Jen Amerell
Director of Building Services Joel Oestreich
Library Director Nyama Reed
Communications Specialist Jenny Heyden
Deputy Clerk Caren Brustmann

II. Consent Agenda

It was moved by Trustee Serebin, seconded by Trustee Fuda, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of regular meeting held on December 18, 2017.
2. Claims for December, 2017.
3. Investment Report for December, 2017.
4. Temporary Beer License for fish fry dinners at Holy Family Congregation on 2/16, 2/23, 3/2, 3/9, 3/16, 3/23 and 3/30.
5. Temporary Beer and Wine License for the St. Monica Parish Art & Wine event on 2/24/18.
6. Temporary Beer and Wine License for a Whitefish Bay Jr. Dukes fast pitch fundraiser dinner to be held at the Woman's Club on 2/16/18.
7. Ordinance No. 1837 pertaining to the Application and Sale of Coal Tar Sealant Products.
8. Incentive Grant for 2nd floor interior renovations at 629 E. Silver Spring Dr. (Winkie's Building).

III. Report of Village Officers

1. **Village Attorney** – No report
2. **Village Manager** – No report
3. **Village President** – No report
4. **Miscellaneous Trustee** – No reports

IV. Petitions and Communications - None

V. General Business

1. Village Hall Building Project Update.

Director of Public Works John Edlebeck gave an update on the demolition of the building as well as reporting the progress of repairs to the HVAC system, asbestos abatement, change order updates, selection of security camera vendors, and outstanding grant applications. A building tour was offered to those interested for Friday, January 19th. Updates will be provided accordingly as they relate to the building project.

2. Discussion/ action on refuse cart bids.

Director of Public Works John Edlebeck gave a report on the bid process for the refuse carts.
It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to award the purchase and delivery of the estimated quantity of refuse carts to Cascade Engineering for the unit prices as submitted, and to not award the curbside collection and disposal of discarded residential containers to any bidder.

3. Discussion/action on Clark Dietz Work Order for 2018 PPII Program Engineering Services.

Director of Public Works John Edlebeck gave a summary of the proposed 2018 program.
It was moved by Trustee Serebin, seconded by Trustee Miller, and unanimously carried by the Village Board to approve the award of design, bidding, and construction inspection engineering services for the 2018 PPII Program Private Property Sanitary Sewer Lateral Lining Project to Clark Dietz per the Work Authorization proposal dated December 14th, 2017 in the amount not to exceed $29,000.00.

4. Discussion/ action on proposed revisions to the Downtown Incentive Grant Program booklet.

Village Manager Paul Boening outlined the changes to the incentive grant program booklet.
It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to approve the revised Downtown Incentive Grant Program booklet as recommended by the CDA.

5. Discussion/action regarding rescheduling the February 19th Village Board meeting due to a meeting room conflict (polling place setup for 2/20 Primary Election).

It was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to reschedule the February 19th, 2018 board meeting to Monday, February 26th at 6:00pm.

VI. Adjourn

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Saunders, and unanimously carried by the Village Board to adjourn the meeting at 6:37pm.

Caren Brustmann
Deputy Clerk

CHECK REGISTER FOR VILLAGE OF WHITEFISH BAY
CHECK DATE FROM 01/01/2018 - 01/31/2018

Bank Cking ASSOCIATED

Check Date	Check	Vendor Name	Amount
01/02/2018	50986	U.S. POSTAL SERVICE	1,724.27
01/05/2018	50987	ANDREW CHEVROLET	18.63
01/05/2018	50988	ARMSTRONG CONSULTING GROUP INC	45,875.00
01/05/2018	50989	AT&T	287.61
01/05/2018	50990	AUTO BRAKE CLUTCH & GEAR CO, INC	466.06
01/05/2018	50991	CIVIC PLUS	4,340.70
01/05/2018	50992	CUE NIRVANA, LLC	10,000.00
01/05/2018	50993	DANIEL & KIMBERLY GEIGER	8,218.57
01/05/2018	50994	DAVID BAKKEN	279.57
01/05/2018	50995	DIEDRICH ELECTRIC	552.00
01/05/2018	50996	DILLETT MECHANICAL SERVICE	3,064.10
01/05/2018	50997	ENGINEERED SECURITY	1,128.00
01/05/2018	50998	ERIC & ELIZABETH HAGERUP	10,787.39
01/05/2018	50999	ERIN GRANSTROM	42.30
01/05/2018	51000	FOX VALLEY TECHNICAL COLLEGE	172.12
01/05/2018	51001	GLENDALE WATER UTILITY	420.00
01/05/2018	51002	ID NETWORKS	3,210.00
01/05/2018	51003	INTERGOVERNMENTAL COOPERATION MILW	350.00
01/05/2018	51004	LEAGUE OF WISCONSIN MUNICIPALITIES	6,092.04
01/05/2018	51005	MAXWELL GNIOT	731.78
01/05/2018	51006	MIDLAND HEALTH TESTING, INC.	190.00
01/05/2018	51007	MSC INDUSTRIAL SUPPLY CO	389.16
01/05/2018	51008	OFFICE TECHNOLOGY GROUP	78.92
01/05/2018	51009	PATRICK FRAUNFELDER	463.00
01/05/2018	51010	QUICK FUEL	670.11
01/05/2018	51011	ROBERT & JUDITH ZACHMAN	569.35
01/05/2018	51012	RUEKERT & MIELKE, INC.	125.00
01/05/2018	51013	SCHWAAB, INC.	31.50
01/05/2018	51014	SNAP-ON TOOLS	46.10
01/05/2018	51015	TIME WARNER CABLE	99.98
01/05/2018	51016	TITAN PUBLIC SAFETY SOLUTIONS LLC	9,025.00
01/05/2018	51017	TYLER TECHNOLOGIES, INC.	6,420.00
01/05/2018	51018	UTILITY SALES AND SERVICE	1,813.53
01/05/2018	51019	VERIZON WIRELESS	653.67
01/05/2018	51020	VILLAGE ACE HARDWARE	130.12
01/05/2018	51021	VLADIMIR NIKOLOV	1,287.02
01/05/2018	51022	WELLS FARGO	139.44
01/05/2018	51023	WEX BANK	8,355.03
01/05/2018	51024	WI CITY/COUNTY MANAGEMENT ASSN.	216.95
01/05/2018	51025	WI DEPT OF JUSTICE	42.00
01/05/2018	51026	WOLF CONSTRUCTION CO INC	1,347.68
01/12/2018	51031	ABC LOCK & KEY INC	56.20
01/12/2018	51032	ABT MAILCOM	6,651.56
01/12/2018	51033	ACCURATE RECHARGE	151.95
01/12/2018	51034	ADAM WAGNER	582.23
01/12/2018	51035	ALEX REEH	143.89
01/12/2018	51036	ALSCO	392.94
01/12/2018	51037	ARMSTRONG CONSULTING GROUP INC	19,350.00
01/12/2018	51038	AT&T	170.17
01/12/2018	51039	AUTOMATIC BUILDING CONTROLS	440.00
01/12/2018	51040	BATTERIES PLUS LLC	45.95
01/12/2018	51041	BIRCHWOOD	2,650.00
01/12/2018	51042	BLACKSTONE PUBLISHING	487.49
01/12/2018	51043	BRAY ASSOCIATES ARCHITECTS, INC	2,520.00
01/12/2018	51044	CARDMEMBER SERVICE	5,101.53
01/12/2018	51045	CARLOS & MONICA ZELA-KOORT	724.95
01/12/2018	51046	CARQUEST AUTO PARTS	624.26
01/12/2018	51047	CHRISTOPHER & JILL HARTLEY	341.18
01/12/2018	51048	CHRISTOPHER BYRNES	148.80
01/12/2018	51049	CHRISTOPHER DRESSELHUYS	2,658.05
01/12/2018	51050	CLIFTONLARSONALLEN LLP	4,860.00
01/12/2018	51051	CONFLUENCE GRAPHICS	267.03
01/12/2018	51052	CORE & MAIN LP	343.80
01/12/2018	51053	CORINNA STEWART	25.00
01/12/2018	51054	CUMMINS NPOWER, LLC	237.19
01/12/2018	51055	DAVID & RACHEL EBERLE	191.59
01/12/2018	51056	DAWN MOLENDI	422.67
01/12/2018	51057	DIGGERS HOTLINE INC.	48.00
01/12/2018	51058	DIGICORP, INC.	34.75
01/12/2018	51059	DILLETT MECHANICAL SERVICE	9,278.94
01/12/2018	51060	DIVERSEY WFB, LLC	28,000.00
01/12/2018	51061	ERIC & KATHRYN HAZELL	487.46
01/12/2018	51062	GALE/CENGAGE LEARNING	57.78
01/12/2018	51063	GORDON FLESCH COMPANY INC.	310.37
01/12/2018	51064	GREATAMERICA FINANCIAL SVCS	93.00
01/12/2018	51065	HOME DEPOT CREDIT SERVICES	66.30
01/12/2018	51066	HONG MIN PARK	854.66
01/12/2018	51067	HUGH & MARY BEACH	830.67

Check Date	Check	Vendor Name	Amount
01/12/2018	51068	INTEGRATED COMMUNICATIONS-MAS	463.72
01/12/2018	51069	JAN-PRO OF MILWAUKEE	1,958.00
01/12/2018	51070	JASON HERNANDEZ	1,000.00
01/12/2018	51071	JEREMY & SUSAN STADTMUELLER	650.27
01/12/2018	51072	JOEL OESTREICH	600.00
01/12/2018	51073	JOHN EDLEBECK	3,000.00
01/12/2018	51074	JOHN KIMPLE	1,336.67
01/12/2018	51075	JOURNAL SENTINEL	27.00
01/12/2018	51076	KEVIN & KRISTEN LINZMEIER	298.73
01/12/2018	51077	KSINGH	1,575.00
01/12/2018	51078	KURT & LINDA REHFELD	701.84
01/12/2018	51079	LEXISNEXIS RISK SOLUTIONS	50.00
01/12/2018	51080	LOOKOUT BOOKS	167.70
01/12/2018	51081	MARK & MARCELLA WEBER	3,021.74
01/12/2018	51082	MICHAEL & JENNIFER FRIEHE	426.94
01/12/2018	51083	MICHAEL BELSHA JR	600.00
01/12/2018	51084	MID-MORAINE MUNICIPAL COURT	248.00
01/12/2018	51085	MIDWEST TAPE	9.99
01/12/2018	51086	MILWAUKEE COUNTY TREASURER	2,264.00
01/12/2018	51087	MILWAUKEE DOOR SALES & SERVICE, LLC	1,839.75
01/12/2018	51088	MINNESOTA LIFE INSURANCE CO.	1,526.38
01/12/2018	51089	NATASHA LIBRIZZI	4,000.00
01/12/2018	51090	NORTH SHORE HEALTH DEPT.	17,429.00
01/12/2018	51091	NORTH SHORE WATER COMMISSION	33,713.54
01/12/2018	51092	OFFICE COPYING EQUIPMENT	130.73
01/12/2018	51093	OTIS ELEVATOR COMPANY	2,832.00
01/12/2018	51094	PATRICK RIOS	1,161.06
01/12/2018	51095	PAUL BOENING	600.00
01/12/2018	51096	PAUL WITTE	129.99
01/12/2018	51097	PENWORTHY COMPANY	248.73
01/12/2018	51098	PETER BRONEK	1,350.00
01/12/2018	51099	PETRO CHOICE	1,053.40
01/12/2018	51100	PHIL & ANNETTE CLAIBORNE	505.73
01/12/2018	51101	PORT-A-JOHN	93.00
01/12/2018	51102	QUICK FUEL	575.94
01/12/2018	51103	QUILL CORPORATION	68.76
01/12/2018	51104	R.N.O.W., INC.	196.36
01/12/2018	51105	RECORDED BOOKS, LLC	35.99
01/12/2018	51106	RONALD & DENISE SKOW	716.57
01/12/2018	51107	SAFETY MART	19.11
01/12/2018	51108	SNAP-ON TOOLS	627.64
01/12/2018	51109	STAPLES ADVANTAGE	83.59
01/12/2018	51110	STATE OF WI-COURT FINES/SURCHARGES	3,409.18
01/12/2018	51111	STEPHEN & SALLY PANDL	203.59
01/12/2018	51112	TASC	129.58
01/12/2018	51113	UPS	25.71
01/12/2018	51114	VILLAGE ACE HARDWARE	39.97
01/12/2018	51115	VILLAGE OF BAYSIDE	126,407.17
01/12/2018	51116	WASTE MANAGEMENT OF WI-MN	82.62
01/12/2018	51117	WE ENERGIES	2,823.49
01/12/2018	51118	WESTHOFEN WORKS, INC.	891.00
01/12/2018	51119	WI MUNICIPAL CLERKS ASSOCIATION	65.00
01/12/2018	51120	WI TRAFFIC SAFETY OFFICER'S ASSC	390.00
01/19/2018	51125	ADVANCED DISPOSAL SERVICES	1,486.48
01/19/2018	51126	AMANDA ZACHARIAS	181.30
01/19/2018	51127	ANDREW RESNICK	1,569.19
01/19/2018	51128	ANDREY & ELENA SOROKIN	484.72
01/19/2018	51129	ANTHONY KINZEL	360.64
01/19/2018	51130	AXEL & KELLI RATHKE	298.87
01/19/2018	51131	BATTERIES PLUS BULBS	79.98
01/19/2018	51132	BENJAMIN WELDEN	252.88
01/19/2018	51133	BRETT ELVER	8,208.39
01/19/2018	51134	BROWN DEER MUNICIPAL COURT	313.00
01/19/2018	51135	CARDMEMBER SERVICE	558.18
01/19/2018	51136	CASEY PETERSON	317.13
01/19/2018	51137	CHRISTOPHER & PAMELA CASPER	469.69
01/19/2018	51138	CLAY WASIELEWSKI & LISA NESPOLI	253.63
01/19/2018	51139	CUMMINS NPOWER, LLC	172.00
01/19/2018	51140	DANIEL GRAHAM	255.37
01/19/2018	51141	DANIEL WOLTER	265.86
01/19/2018	51142	DAVID & HELEN GROTH	7,891.34
01/19/2018	51143	DAVID GERAGHTY	12,273.26
01/19/2018	51144	DUCT WORKS ENVIRONMENTAL	4,250.00
01/19/2018	51145	EDWARD & KATE NEITZEL	1,715.55
01/19/2018	51146	EGELHOFF LAWN MOWER SERVICE	34.75
01/19/2018	51147	ELKIN GONZALEZ	2,762.90
01/19/2018	51148	GORDON FLESCH COMPANY INC.	406.34
01/19/2018	51149	HEISER AUTOMOTIVE GROUP	474.53
01/19/2018	51150	HY-TEST SAFETY SHOE SERVICE	94.99
01/19/2018	51151	JAMES MATELSKI	374.20
01/19/2018	51152	JAYNE TOTTE	126.20

Check Date	Check	Vendor Name	Amount
01/19/2018	51153	JEANMARIE S. HEYDEN	2,994.40
01/19/2018	51154	JOHN & MARY POEHLMANN	440.14
01/19/2018	51155	JOHN MOLITOR	527.49
01/19/2018	51156	JOHNSON CONTROLS	619.14
01/19/2018	51157	JORDAN HERBERT	346.26
01/19/2018	51158	JOSEPH & MICHELLE LAPINSKE	506.36
01/19/2018	51159	KATHRYN PERRY	119.41
01/19/2018	51160	KEITH BAUER	80.42
01/19/2018	51161	KEVIN & CASSANDRA MC CAULEY	282.73
01/19/2018	51162	LAKE COUNTRY INSPECTIONS, LLC.	2,730.00
01/19/2018	51163	M&M TREE SERVICE	4,190.00
01/19/2018	51164	MARK & LYNN LEONARD	6,415.01
01/19/2018	51165	MICHAEL SIEMINSKI	58.12
01/19/2018	51166	MILWAUKEE AUDUBON SOCIETY	125.00
01/19/2018	51167	MILWAUKEE JOURNAL SENTINEL	569.19
01/19/2018	51168	NICHOLAS & TAMARA KENT	510.19
01/19/2018	51169	OKWUDILI NNAJI	109.92
01/19/2018	51170	OUTDOOR LIGHTING CONST. CO., INC.	287.50
01/19/2018	51171	PATRICIA GERAGHTY	50.65
01/19/2018	51172	PATRICK & ANNETTE LEMONT	553.76
01/19/2018	51173	PATRICK KUROWSKI	7,796.84
01/19/2018	51174	QUICK FUEL	798.88
01/19/2018	51175	QUILL CORPORATION	330.49
01/19/2018	51176	R.N.O.W., INC.	1,722.25
01/19/2018	51177	RY & CAROLYN CARLEY	21.50
01/19/2018	51178	SALVATORE SCALICI	150.14
01/19/2018	51179	SCOTT & DEBORAH GERKE	5,182.20
01/19/2018	51180	SCOTT & NICOLE WELLS	393.10
01/19/2018	51181	SENSUS	1,949.94
01/19/2018	51182	SHAUN BARNES & KARI KIRCHGESSNER	500.54
01/19/2018	51183	SHOREWOOD PRESS	1,350.00
01/19/2018	51184	SNAP-ON TOOLS	40.50
01/19/2018	51185	STEINER HEATING	240.00
01/19/2018	51186	STEPHEN MULLINS & NANCY LEPIC	12,230.90
01/19/2018	51187	STRAND ASSOCIATES	12,090.00
01/19/2018	51188	SUZANNE EINSIEDEL	276.58
01/19/2018	51189	THE ALSTAR COMPANY, LLC	60.62
01/19/2018	51190	THE SIGMA GROUP, INC	1,102.50
01/19/2018	51191	THOMAS & MARIA JOHNSTON	111.70
01/19/2018	51192	TIM BLAKESLEE	90.24
01/19/2018	51193	TIMOTHY & MARY STUMM	200.00
01/19/2018	51194	TIMOTHY CIGELSKE	152.69
01/19/2018	51195	U.S. CELLULAR	253.08
01/19/2018	51196	U.S. POSTAL SERVICE	500.00
01/19/2018	51197	VILLAGE OF SHOREWOOD	11,619.53
01/19/2018	51198	WE ENERGIES	3,819.82
01/19/2018	51199	WIL-KIL PEST CONTROL	52.50
01/19/2018	51200	WILLIAM & GRETCHEN CARAHER	176.55
01/26/2018	51201	ADAM WARSH	100.00
01/26/2018	51202	AFLAC	566.37
01/26/2018	51203	ALEX & CHRISTINA MOEHN	3,658.46
01/26/2018	51204	ALL TRAFFIC SOLUTIONS	1,500.00
01/26/2018	51205	ANDY PEDERSON	100.00
01/26/2018	51206	BADGER UNDERGROUND INC	118,289.00
01/26/2018	51207	BADGER UNDERGROUND INC	61,222.00
01/26/2018	51208	BATTERIES PLUS LLC	733.38
01/26/2018	51209	BIRCHWOOD	2,745.00
01/26/2018	51210	CARDMEMBER SERVICE	917.51
01/26/2018	51211	CHRISTOPHER & JILL DEMARCO	26.00
01/26/2018	51212	CHRISTOPHER ELKENDIER	871.85
01/26/2018	51213	CHRISTOPHER PAAPE	25.00
01/26/2018	51214	CLARK DIETZ, INC	11,257.29
01/26/2018	51215	COMPASS MINERALS AMERICA INC	19,017.72
01/26/2018	51216	CORE & MAIN LP	1,365.00
01/26/2018	51217	DANIEL JANSSEN & MELISSA SANTA CRUZ	16,662.30
01/26/2018	51218	DANIEL MARTIN	1,355.09
01/26/2018	51219	DAVIS & KUELTHAU, S.C.	16,751.62
01/26/2018	51220	DELTA DENTAL OF WISCONSIN	5,191.72
01/26/2018	51221	DIGGERS HOTLINE INC.	1,347.20
01/26/2018	51222	DIVERSIFIED BENEFIT SERVICES, INC	113.86
01/26/2018	51223	ERIC & STACY GRESNICK	66.86
01/26/2018	51224	FREE STYLE GRAPHICS	142.56
01/26/2018	51225	GENE WAGNER PLUMBING	1,000.00
01/26/2018	51226	HARTFORD POLICE DEPARTMENT	60.00
01/26/2018	51227	INTOXIMETERS	242.50
01/26/2018	51228	JAMES TURK	125.00
01/26/2018	51229	JEANMARIE S. HEYDEN	3,247.99
01/26/2018	51230	JUSTIN & JEAN HEFFERNAN	7,633.43
01/26/2018	51231	KARA HARMON	7.00
01/26/2018	51232	KEVIN GAHAGAN	5,584.45
01/26/2018	51233	KRIS RAASCH	25.00

Check Date	Check	Vendor Name	Amount
01/26/2018	51234	LARK UNIFORM, INC.	34.45
01/26/2018	51235	LEADER TOWING	135.00
01/26/2018	51236	LINDA SMALL	25.00
01/26/2018	51237	MARY & EDWARD SLOAT	4,193.27
01/26/2018	51238	MICHAEL & BRIE LINDEMANN	18,313.80
01/26/2018	51239	MILWAUKEE METRO SEWERAGE DISTRICT	127,630.09
01/26/2018	51240	NOTARY BOND RENEWAL SERVICE	25.00
01/26/2018	51241	OFFICE DEPOT CREDIT PLAN	7.99
01/26/2018	51242	ORLIN HADJIEV	16,730.91
01/26/2018	51243	PATRICK & KATHRYN FOY	5.00
01/26/2018	51244	PATRICK MURPHY	75.00
01/26/2018	51245	PAUL DARKO & CORRINE BULTMAN	559.30
01/26/2018	51246	PLUMBING INSPECTORS ASS. OF SE WI	100.00
01/26/2018	51247	PURCHASE POWER	1,605.98
01/26/2018	51248	QUICK FUEL	849.17
01/26/2018	51249	QUILL CORPORATION	79.54
01/26/2018	51250	SAFETY-KLEEN SYSTEMS, INC.	810.23
01/26/2018	51251	SEAN & KRISTINE DUNPHY	505.99
01/26/2018	51252	SILVER SPRING AUTOMOTIVE , INC.	85.95
01/26/2018	51253	SONFLOWER, LLC	500.00
01/26/2018	51254	THE SIGMA GROUP, INC	18,158.91
01/26/2018	51255	TIM BLAKESLEE	50.00
01/26/2018	51256	TIME WARNER CABLE	2,535.28
01/26/2018	51257	UPS	42.41
01/26/2018	51258	VILLAGE ACE HARDWARE	35.58
01/26/2018	51259	VILLAGE OF BROWN DEER	500.00
01/26/2018	51260	WE ENERGIES	21,493.49
01/26/2018	51261	WEA INSURANCE TRUST	86,964.16
01/26/2018	51262	WI DEPT OF FINANCIAL INSTITUTIONS	20.00
01/26/2018	51263	WI DEPT. OF JUSTICE - TIME	300.00
01/26/2018	51264	WIL-KIL PEST CONTROL	145.75
01/26/2018	51265	WOLF CONSTRUCTION CO INC	2,584.56

CKING TOTALS:

Total of 272 Checks:	1,159,021.36
Less 0 Void Checks:	0.00
Total of 272 Disbursements:	1,159,021.36

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: President Julie Siegel & Village Board of Trustees

REPORT FROM: Tim Blakeslee, Assistant Village Manager

DATE: January 23, 2018

AGENDA ITEM: Discussion/action on Resolution No. 3009 regarding International Migratory Bird Day

ACTION REQUESTED: ____Ordinance __√__Resolution (Consent) ____Motion

BACKGROUND

The Village of Whitefish Bay has been designated as a "Bird City Wisconsin" community since 2012. Village Staff worked with Nancy Sturino of the Whitefish Bay Garden Club to complete the 2018 "Bird City" renewal application on behalf of the Village.

The Bird City program provides direction, technical assistance, public attention and national recognition for municipalities striving to invest in the health of local bird species. Patterned after the Tree City USA program, the Bird City designation is a public demonstration of a community's commitment to environmental, economic, and aesthetic sustainability.

Bird City Wisconsin has developed a series of criteria to assess the degree to which communities invest in the health and well-being of bird species. In order to attain Bird City designation, a community must meet at least 8 of the 22 criteria outlined on the renewal application. As part of the application process, the Village of Whitefish Bay is required to submit an official resolution recognizing International Migratory Bird Day (IMBD). This year, the Village will observe IMDB during the month of May in conjunction with the Civic Foundation's Green Day in the Bay event (date not yet finalized).

RECOMMENDED ACTION BY VILLAGE BOARD

Staff recommends approval of Resolution No. 3009 regarding International Migratory Bird Day.

C: Village Manager Boening
Department Heads
Attorney Jaekels

STATE OF WISCONSIN: MILWAUKEE COUNTY: VILLAGE OF WHITEFISH BAY

RESOLUTION NO: 3009

RESOLUTION RELATING TO INTERNATIONAL MIGRATORY BIRD DAY

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while IMBD officially is held each year on a Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants; and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE I, Julie Siegel, as President of the Village of Whitefish Bay Village Board, County of Milwaukee, Wisconsin, do herby proclaim May 5th, 2018 as International Migratory Bird Day in the Village of Whitefish Bay, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Dated this 5th day of February in the year 2018.

_____
Julie Siegel, Village President

ATTESTATION:

_____
Jennifer R. Amerell, Village Clerk

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: President Julie Siegel & Village Board of Trustees

REPORT FROM: Tim Blakeslee, Assistant Village Manager

DATE: January 31, 2018

AGENDA ITEM: Approval of request from the Whitefish Bay High School Class of 1978 to possess alcohol at Cahill Park during a private event on 6/30/18

ACTION REQUESTED: ____Ordinance ____Resolution __√__Motion (Consent)

BACKGROUND

The Whitefish Bay High School Class of 1978 would like to hold a gathering at the Cahill Park on June 20th, 2018 for their 40th class reunion. The event would be a private gathering of approximately 100 - 200 people and would be composed of Whitefish Bay High School Class of 1978 members and their families. The Class of 1978 has already booked the Cahill Warming House through the recreation department and is in the process of applying for a special event permit from the Village. Based on the submitted special event application, the event will involve the use of two of the tennis courts for a tournament, the field for a softball game, and a catered barbecue in front of the Warming House. The Class of 1978 would supply tent to provide shade and/or weather relief.

Joseph Gemignani submitted the attached request to possess alcohol at Cahill Park on behalf of the Class of 1978. An alcohol license is not required for a private gathering where alcohol is given away (unless there is an implied fee such as a "cover charge"). However, Section 8.08(d) of the Village Code prohibits the possession of alcohol at Village parks without Village Board approval.

Mr. Gemignani stated that alcohol will be provided to invited guests between the hours of 12:00 pm and 8:00 pm. Alcohol will only be permitted in the dining area. Village staff recommends approval of the request since the party is a private gathering for a local alumni group. The Village Board most recently approved a request for alcohol at Cahill Park as part of the More for Four Foundation's "It's Not a Walk Block Party" that took place on September 9, 2017.

RECOMMENDED ACTION BY VILLAGE BOARD

I move to approve the request by the White Bay High School Class of 1978 to possess alcohol at Cahill Park on June 20th, 2018 pending approval of the special event permit by Village staff.

C: Village Manager Boening
Department Heads
Attorney Jaekels

To the Board of Trustees
Village of Whitefish Bay

January 31st, 2018

The WFB High School class of 1978 is celebrating its 40th reunion this year with a barbeque at Cayhill Park on Saturday June 30, 2018 for which we are asking permission to serve beer and wine. The alcoholic beverages will be provided by the event organizers who will adhere to the following guidelines:

- Beer and wine will only be served to invited guests.
- Beer and wine will be served from 12:00 PM – 8:00 PM.
- Beer and wine will be confined to the parking lot where we will have a dinning canopy and picnic tables as well as in the clubhouse.
- Any additional guidance the board may have.

Thank you for your consideration and I will be available to answer any additional questions at the village board meeting on February 6th.

Best Regards,

Joseph Gemignani

Joseph Gemignani Jr.
414-630-2926

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 pd Application Date: 1-31-18

☐ Town ☒ Village ☐ City of Whitefish Bay County of Milwaukee

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning March 9, 2018 and ending March 9, 2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** *(check appropriate box)* ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
   (a) Name St. Monica School - 8th grade class trip
   (b) Address 5635 N. Santa Monica Blvd, Whitefish Bay, WI 53217
   (Street) ☐ Town ☒ Village ☐ City
   (c) Date organized _____
   (d) If corporation, give date of incorporation _____
   (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
   (f) Names and addresses of all officers:
   President _____
   Vice President _____
   Secretary _____
   Treasurer Maureen Morello - 5306 N. Kent Ave, WFB WI 53217 to be mailed
   (g) Name and address of manager or person in charge of affair: Above

2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
   (a) Street number 5635 N. Santa Monica Blvd WFB WI 53217
   (b) Lot — Block —
   (c) Do premises occupy all or part of building? All
   (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. **NAME OF EVENT**
   (a) List name of the event St. Monica Fish Fry
   (b) Dates of event Friday March 9, 2018

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Monica - 8th grade class trip
(Name of Organization)

Officer Maureen A. Morello - treasurer
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 1/30/18 CSB

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, Wisconsin 53217

Memorandum

To: Paul Boening, Village Manager
From: Jen Amerell, Finance Director/Clerk JRA
Date: January 30, 2018
Re: 2018 Debt Issue

Overview

On November 2, 2015, the Village Board approved a fiscal and infrastructure investment strategy with the following targets: 1) annual infrastructure investments thru debt of $4,000,000, and 2) an annual average market basket impact of 2.5% for operating and debt service costs combined.

On October 16, 2017, the Village Board approved the purchase of three refuse trucks, financed by a combination of fund balance and note issue. We propose purchasing two of the refuse trucks by note issue in the amount of $600,000, amortized over a ten year period.

Initially, the goal from staff was to borrow every two years. However, after a series of recent planning meetings, we are proposing to borrow only for 2018 projects and then to spend a significant time the remainder of this year formulating a borrowing plan to account for projects to occur in 2019 and beyond.

The 2018 adopted budget includes the remodel of the Village Hall/Police Department building, street lighting circuit replacement, annual sidewalk replacement, and utility improvements, including meter replacements. Staff is recommending the Village issue bonds to finance the bulk of these projects. Due to state regulations regarding the amortization period for municipal buildings, and the life expectancy of the refuse trucks and meter replacements, staff recommends using a ten year note to finance the remaining balance of the building project and capital purchases.

Total capital requirements in 2018 are $4,000,000 for approved capital projects and $600,000 for approved capital purchases for a total capital borrowing of $4,715,000 ($115,000 of issuance costs).

Ehlers also proposes that the Village refinance 2013 debt with a 2018 borrowing of $2.57 million to take advantage of lower interest rates. Ehlers estimates the refinancing would save the Village a net present value of $191,667 in interest payments over the next 15 years.

As noted in Exhibit A, if the Village elects to refinance the 2013 debt, the total 2018 bond issue size is $7.355 million (which includes approximately $180,000 in issuance costs).

Also enclosed are the following:

- Resolution No. 3010 – An initial resolution authorizing $640,000 general obligation bonds for street improvement projects
- Resolution No. 3011 – An initial resolution authorizing $280,000 general obligation bonds for sanitary sewer projects
- Resolution No. 3012 – An initial resolution authorizing $280,000 general obligation bonds for storm sewer projects
- Resolution No. 3013 – An initial resolution authorizing $155,000 general obligation bonds for water system improvements
- Resolution No. 3014 – An initial resolution authorizing $1,480,000 general obligation bonds for police department project
- Resolution No. 3015 – An initial resolution authorizing $2,640,000 general obligation refunding bonds
- Resolution No. 3016 – A resolution providing for the sale of $5,475,000 general obligation corporate purpose bonds
- Resolution No. 3017 – A resolution providing for the sale of approximately $1,880,000 general obligation promissory notes

Procedure

If the Board elects to move forward with the 2018 note and bond issues, there will be initial resolutions providing for the sale of general obligation debt on the February 5th Village Board meeting. There will then be resolutions on the March 5th Village Board meeting awarding the sale. Mike Harrigan or Dawn Gunderson from Ehlers will attend the Village Board meetings to assist with any questions regarding the pre-sale and sale of bonds.

Recommendation

Staff recommends the Village Board approve the $4.6 million debt issue for capital projects and purchases, and the $2.57 million bond refinancing, for a total 2018 bond issue of $7.355 million, which includes approximately $180,000 in issuance costs. This debt issue is within the adopted fiscal and infrastructure investment strategy.

EXHIBIT A

2018 Capital Project & Borrowing Budget

	Fund Allocation				
	Water Utility	**Sewer Utility**	**Stormwater Utility**	**General**	**Total**
2018 Projects:					
Sidewalk Replacement	-	-	-	100,000	100,000
Circle Drive Street Lighting Circuit Replacement	-	-	-	525,000	525,000
Village Hall / PD Remodel (split)	-	-	-	1,450,000	1,450,000
Stormwater System Improvements	-	-	275,000	-	275,000
Sanitary Sewer System Improvements	-	275,000	-	-	275,000
Water System Improvements	150,000	-	-	-	150,000
Total 2018 Bonds	150,000	275,000	275,000	2,075,000	2,775,000
Automated Meter Replacements	100,000	-	-	-	100,000
Traffic/Pedestrian Safety Improvements	-	-	-	75,000	75,000
Village Hall / PD Remodel (split)	-	-	-	1,050,000	1,050,000
Refuse Trucks (Two)	-	-	-	600,000	600,000
Total 2018 Notes	100,000	-	-	1,725,000	1,825,000
Total 2018 Capital Requirements	$ 250,000	$ 275,000	$ 275,000	$ 3,800,000	$ 4,600,000
Issuance Costs	10,000	10,000	5,000	90,000	115,000
Total Debt Issue for Capital Projects	$ 260,000	$ 285,000	$ 280,000	$ 3,890,000	$ 4,715,000
Refinancing of State Trust Fund Loans	-	-	-	2,575,927	2,575,927
Issuance Costs	-	-	-	64,073	64,073
Total Refinancing Costs	-	-	-	2,640,000	2,640,000
Total 2018 Debt Issue	$ 260,000	$ 285,000	$ 280,000	$ 6,530,000	$ 7,355,000

Resolution No. 3010

INITIAL RESOLUTION AUTHORIZING
$640,000 GENERAL OBLIGATION BONDS
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed $640,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3011

INITIAL RESOLUTION AUTHORIZING
$280,000 GENERAL OBLIGATION BONDS
FOR SANITARY SEWER PROJECTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed $280,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of sanitary sewer improvements.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3012

INITIAL RESOLUTION AUTHORIZING
$280,000 GENERAL OBLIGATION BONDS
FOR STORM SEWER PROJECTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed $280,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of storm sewer improvements.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3013

INITIAL RESOLUTION AUTHORIZING
$155,000 GENERAL OBLIGATION BONDS
FOR WATER SYSTEM IMPROVEMENTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed $155,000 by issuing its general obligation bonds for the public purpose of financing water system improvements.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3014

INITIAL RESOLUTION AUTHORIZING
$1,480,000 GENERAL OBLIGATION BONDS
FOR POLICE DEPARTMENT PROJECT

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed $1,480,000 by issuing its general obligation bonds for the public purpose of financing the construction of police facilities, consisting of the police department portion of the Village Hall/Police Department remodeling project.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3015

INITIAL RESOLUTION AUTHORIZING
$2,640,000 GENERAL OBLIGATION REFUNDING BONDS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed $2,640,000 by issuing its general obligation bonds for the public purpose of refunding obligations of the Village, including interest on them.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3016

RESOLUTION PROVIDING FOR THE SALE OF $5,475,000
GENERAL OBLIGATION CORPORATE PURPOSE BONDS

WHEREAS, the Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin (the "Village") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

$640,000 to finance street improvement projects;

$280,000 to finance sewerage projects, consisting of sanitary sewer improvements;

$280,000 to finance sewerage projects, consisting of storm sewer improvements;

$155,000 to finance water system improvements;

$1,480,000 to finance the construction of police facilities; and

$2,640,000 to refund obligations of the Village, including interest on them.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds"). The Village shall issue the Bonds in an amount not to exceed $5,475,000 for the purposes above specified.

Section 2. Sale of Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The Village Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the Village Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk shall cause an Official Statement concerning this issue to be prepared by the Village's financial advisor, Ehlers & Associates, Inc. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed and approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Resolution No. 3017

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY $1,880,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS the Village of Whitefish Bay, Milwaukee County, Wisconsin (the "Village") is presently in need of approximately $1,880,000 for public purposes, including paying the cost of the Village Hall portion of the Village Hall/Police Department remodeling project, acquisition of refuse trucks, traffic/pedestrian safety improvements, water utility projects and other projects included in the Village's capital improvement program; and

WHEREAS it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Notes. The Village shall issue its General Obligation Promissory Notes (the "Notes") in the amount of approximately $1,880,000 for the purposes above specified.

Section 2. Sale of Notes. The Village Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Note Sale. The Village Clerk be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Village Clerk may determine and to cause copies of a complete, official Notice of Note Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk shall cause an Official Statement concerning this issue to be prepared by Ehlers & Associates, Inc. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed this 5th day of February, 2018.

Approved this 5th day of February, 2018.

_____
Julie Siegel, President

Attest:

_____
Jennifer R. Amerell, Village Clerk

Village of Whitefish Bay Public Works Department

155 W. Fairmount Ave · Whitefish Bay, Wisconsin 53217 · (414) 962-6690 ext 114 · Fax (414) 967-1391

John Edlebeck, P.E., Director of Public Works

January 31, 2018

Memo to: Village President Siegel and Members of the Village Board
From: John Edlebeck, Director of Public Works John

Re: **Whitefish Bay Village Hall / Police Department Building Project**
Construction Update and Change Order #2

Demolition work has been mostly completed inside the building. New wall, HVAC, plumbing and electrical installations are proceeding on the first and second floors. Most hazardous substance abatement has also been completed with more expected especially as it is relates to the roof work.

I continue to meet with Bray Architects, Scherrer Construction and the Village Staff Building Committee on a regular basis. We have been discussing numerous design features considering any changes as they relate to the building project and addressing any conflicts that arise.

HAZARDOUS MATERIAL ABATEMENT

The original asbestos / hazardous material survey and the associated hazardous material abatement work to date has utilized the entire $45,000 amount budgeted and is going over that amount. During the demolition process the contractor identified previously unknown additional hazardous materials that have been abated or and will continue to require special handling and abatement. Additional items identified and abated such as:

- Vermiculite insulation in the walls ($4,900 expense)
- Lead sheeting above some of the suspended ceilings placed originally for nuclear radiation protection ($4/sf expense)
- Asbestos floor tile and mastic that was underneath another flooring layer that previously tested as safe
- Drywall ceilings and walls with asbestos in the mud compound
- 250+ asbestos filled HVAC system elbows abated at $17 each with more needed to be abated.
- Spray foam application over exposed insulation.
- Asbestos is expected under the existing roof system above the existing Police Department garage. Once we begin to expose and tie into that roof system we will conduct testing of the materials to make any abatement determinations.

The extent of the cost for the final amount of hazardous material testing and abatement is unknown at this time but I expect a final expenditure of approximately $75,000, again depending on what we encounter during the roof work.

SECURITY CAMERAS AND KEYLESS ENTRY

We have held meetings with vendors regarding the purchase of both a keyless entry system at specific strategic doorways as well as security camera system. Cost proposals have been submitted and vendor selection is expected this week. There is a $24,500 allocation in the project for acquisition of hardware and software these two items, with an expected expense at this time of $31,000.

HVAC

The required HVAC demolition is complete with new duct work proceeding on the 2nd floor. The main trunk ducts in the three HVAC systems were retained with new duct work branches being installed into the 1st and 2nd floor as designed. The existing remaining dirty ducts were cleaned by a local duct cleaning contractor for $4,250, which was be funded out of the 2018 Village Hall facility maintenance account.

UTILITIES

WE Energies will be proceeding on the relocation of the building natural gas service which supplies the existing boiler and the new backup generator. The existing gas service is in alignment conflict with the proposed footing for the new Police Department garage footings. We Energies / Spectrum will be relocating an overhead powerline that also is in conflict with the new garage. The installation of new power and cable services into the building will be included.

CHANGE ORDER #1

Change Order #1 was approved ($88,509.00 deduct) at the time of bid award.

CHANGE ORDER #2

This proposed change order includes both additions and deductions to the contract amount as summarized below:

ITEM	DEDUCT	ADDITION	
Removal changes to doors, door frames and walls		$ 915	
Revised water service installation location	($2,600)		
Add two communication system on 2nd floor and basement next to the elevator to assist a stranded disabled user in an emergency (per North Shore Fire Inspector request)		$ 8,668	
Lobby wall change into Police Department adding glass panels next to the double door entry		$ 910	
Changes to door heights, millwork, casework, countertops, ceilings and electrical	($1,768)		
Electric Utility Allowance Return	($5,000)		
Unfinished conference room #108 wall finish		$ 478	
	($9,368)	$10,971	**= $1,603 add**

GRANT APPLICATIONS

In 2017 the Village applied to MMSD for a Green Infrastructure grant for this project and was approved for $50,000. An amendment to that grant was applied for in December, 2017 and an additional $39,000 was approved to be added to the original $50,000 grant. I also submitted a Focus on Energy (FOE) ceiling light grant application for this project. We were notified that the Village will receive $7,126 in energy conservation incentive grant monies. There may be additional FOE grants that we can apply for relating to the HVAC electric motors and starters to be installed as a part of this project.

BUILDING TOUR SETUP

If you are interested in a building project tour, please contact me any time after **February 12** to schedule.